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BKD

Board, Commission & Committee Seminar

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May 27, 2009
7:00 pm
Town Council Chambers
14 Park Place, Vernon, CT 06066

For all Board, Commission, & Committee Members
and TOV Department Heads

Agenda

*Presenters: Attorney Martin Burke and Attorney Harold
Cummings*

- (1) Freedom of Information Act
- (2) Town Board, Commission & Committees as
Administrative Agencies: Legal Procedures &
Legal Requirements.
- (3) Administrative Procedures
- (4) Robert's Rules & Guidelines for conduct of
meetings.

RSVP: Mayor's Office *regrets only* 870-3600